

Pre-Collegiate League

Presented By



Spring 2020: How to Submit a Team!

“CREATING A TEAM”

- As a captain, you **MUST** complete the background screening before you will have access to create a team in TennisLink. If you are a returning captain, your screening is good for 2 years. Please check your expiration date as you will be **LOCKED OUT** of TennisLink if you don't renew before the expiration date. Visit http://activesupport.force.com/usta/articles/en_US/Manual_User_Guide/Net-Generation-Help-Guide and follow the steps in Net Generation to complete the background screening.
- In order to “Create a Team”, you will need to become a coach/manager in TennisLink.
- If you need to become a JTT captain, follow these steps:
 - Go to TennisLink – <http://tennislink.usta.com/teamtennis> - Then scroll to the bottom of the page and click on ‘Become a Coach/Manager’.
 - You will follow the necessary prompts depending on whether you have a USTA number or need to create an account. (There is no cost to create an account.)
 - Once you have completed these steps, you can register your team.
- **All Captains must create a new team number each season.** To register a team, follow these steps:
 - Log in to TennisLink as captain (<http://tennislink.usta.com/TEAMTENNIS/Secure/logon.aspx?Caller=Login>)
 - Click on “Register for a Team”, and then click “Click here to create a new team”
 - Select Type of Program (**Jr**)
 - Select Section (**Southern**)
 - Select District (**Georgia**)
 - Select Area (**USTA Atlanta - Juniors**)
 - Click “Go”
 - Select **Pre-Collegiate League – Spring 2020**
 - **Make a note of your new team number.**
 - Create team name (Facility name – Captain’s last name)
 - Select your Home Court Facility.
 - Select Division and check affiliations.
 - Enter Co-captain Information, if applicable.
 - **Click on “Save”! The system will not create the team unless you hit save.**

Important Dates

Registration opens January 20th and closes February 21st.

Season dates: Sunday, March 8th through Sunday, April 26th.

Playoffs on Sunday, May 3rd and finals on Sunday, May 10th.

5 boys and 5 girls must be registered to the team by the deadline.

Failure to do so will result in team removal. No refunds.

Match Time is 3:30 PM on Sundays.

Schedules available on TennisLink on February 28th.

“REGISTERING A PLAYER”

- Go to Jr. Team Tennis TennisLink home page - <http://tennislink.usta.com/TeamTennis/Main/Home.aspx>
- Click on “Have a Team ID?”.
- Enter the Team # of the team you are registering your child for.
- Enter in your child’s USTA membership # or account #. *Players do NOT have to be current USTA members to play in the Pre-Collegiate League.*
- If your child doesn’t have a membership #, click on “Sign up as a Non-Member” and complete the steps to create a non-member account.
- Complete payment information. (League Registration is \$30/player)
- Click “Submit”.