



Hello captains!

Welcome to another season of USTA League Tennis!

Thank you so much for volunteering. Not only will you serve as the communicator and representative for your team, but we wouldn't have our league without all of your efforts.

This introductory letter will serve as an information source throughout the entire league season. Refer to it whenever you have a question. If there is a question not listed in this information source, or if you need clarification on a topic, please do not hesitate to contact me.

Sincerely,

Maegan Kulich  
Director of Leagues

#### **Contact for the Season**

**Phil Kinneer** is the volunteer Program Director for the Adult 40 & Over Men's league. He is here to make this a great experience for you and to answer your questions, so please utilize him. If Phil is unavailable to answer your questions, please contact the Director of Leagues during normal business hours (Monday – Thursday 8:30 a.m. to 3:30 p.m. and Fridays 9:00 a.m. to 3:00 p.m.).

Program Director	Phil Kinneer	757-619-6047	<a href="mailto:philkinnjr@hotmail.com">philkinnjr@hotmail.com</a>
Director of Leagues	Maegan Kulich	770-416-4333	<a href="mailto:maegan@ustatlanta.com">maegan@ustatlanta.com</a>
Program Coordinator	Chris Clayton	770-416-4333	<a href="mailto:cclayton@ustatlanta.com">cclayton@ustatlanta.com</a>

#### **Schedule for Summer/Fall 2019 (2020 League Year) Season**

In the **3.0 division level**, there are 3 total teams that will be playing a triple round robin. At the end of the season, the division winner will be crowned city champion.

In the **3.5 division level**, there are 11 total teams that have been split into two groups. Normal seeding procedures will apply (First place teams in each group will be the 1, 2 and the second place teams will be the 3 and 4 seed).

In the **4.0 division level**, there are 10 total teams that have been split into two groups. Normal seeding procedures will apply (First place teams in each group will be the 1, 2 and the second place teams will be the 3 and 4 seed).

In the **4.5+ division level**, there are 3 total teams that will be playing a triple round robin. At the end of the season, the division winner will be crowned city champion.



### **Local Match Dates**

- Season starts Saturday, July 20, 2019
- See TennisLink for complete detailed schedule. Click on "Match Schedule" from your "Team Summary" page.
- Match Time: 9:00 AM.

### **Playoff Dates**

**\*All matches to be played a higher seed's home courts:**

- Saturday, September 7, 2019 (4.0)
- Saturday, September 14, 2019 (3.5)

### **City Final Dates**

**\*All matches to be played a higher seed's home courts.** Teams may agree to play earlier than the scheduled city finals date. We are not scheduling finals matches for Saturday morning due to the ALTA men's conflict:

- Sunday, September 15, 2019 at 4:00 p.m. (finals match for 4.0); Rain date: Sunday, September 22 at 4:00 p.m.
- Sunday, September 22, 2019 at 4:00 p.m. (finals match for 3.5); Rain date: Sunday, September 29 at 4:00 p.m.

### **Georgia State Tournament for 2020 Championship Year**

We are currently in the 2020 Championship Year. City Champions from USTA Atlanta will advance to the USTA Georgia State Tournament to be held in May/June 2020 in Columbus, GA or Athens, GA. Please visit [USTA Georgia's website](#) for more information on logistics.

### **Important Tips**

- Be sure to thoroughly read through and be well-versed with USTA Atlanta local rules and regulations.
- Per league rules, both captains (and/or fill in captains) must exchange a written lineup prior to playing. A team may claim a default for the positions that were to start first if a completed written scorecard was not exchanged. The remaining positions will play at the next scheduled time(s) provided a written lineup has now been exchanged.
- Assign a co-captain for your team! This will help for when you are out-of-town unexpectedly and can have someone take over for a team match. Once assigned, they will be able to have captain access on TennisLink.
- Contact your captain at least 3 days in advance to coordinate logistics for the team match.
- When speaking with your captain, confirm the facility address to make sure you have the correct address on file. You will also want to find out the number of courts that will be given for match and court surface.
- "Home" teams are required to provide two courts of the same surface for each team match. Unless another arrangement was made (and "agreed upon" by both captains), the first two matches to go on will be the #1 singles and the #1 doubles. The #2 doubles and #3 doubles should be there within one hour after the start of match time and the #4 doubles an two hours after the start of match time.



- Each player should bring a can of balls for their match. After the match is finished, the “winners” of the match should receive/have the unopened can.
- You may add players at any time up until 11:59 PM on the night before the last local round robin match. Make sure your player is registered on your team before stepping foot on the court. If your player’s match is started at 9:00 AM, and they registered on the team at 9:02 AM, it is an illegal match and will be disqualified and awarded to the opposing team.

#### **How to add or change the co-captain**

1. Go to TennisLink (<http://TennisLink.usta.com/Leagues>).
2. Login to TennisLink
3. Click on “Team Management” under the heading “Quick Links”
4. On the page that comes up, click on your team under the heading “Team Name/Team #”
5. You are now on the team’s management homepage. Cursor on “Edit” next to “Co-Captain” and make the changes via the drop-down box that appears.

Note: You must be listed on TennisLink as the captain of the team to add or change the co-captain.

#### **Captain’s Corner**

The captain’s corner is another key resource tool for captains. Here, you will find:

- Captain 101
- TennisLink instructions;
- League calendar;
- USTA Atlanta local league rules and regulations
- Grievance forms and procedures;
- Self-rating Guidelines;
- Playoff information (when available); and
- City Finals information (when available).